

LA OPALA RG LIMITED

CIN: L26101WB1987PLC042512

Regd. Office: 'Chitrakoot', 10th Floor, 230-A, A. J. C. Bose Road, Kolkata - 700 020

Phone: 7604088814/ 15 / 16/17, Fax: +81 033 22870284

Website :www.laopala.in, E-mail :info@laopala.in

POSTAL BALLOT FORM

Sr. No. :

Registered Folio No. / DP ID No.* / Client ID No.* (*Applicable to Investors holding shares in dematerialized form)	
Name and Registered Address of Sole / First named Shareholder (in block letters)	
Name(s) of Joint holder(s), if any (in block letters)	
Number of Shares held (Equity Share of Rs.2/ – each) (on 21 st day of February, 2020)	

I/We hereby exercise my/our vote in respect of the Special Resolutions) to be passed through Postal Ballot for the business stated in the Postal Ballot Notice of the Company, dated February 14, 2020, by conveying my/our assent or dissent to the said Resolutions by placing the tick (√) mark in the appropriate box below:

Sl. No.	Description of Resolution	No. of Shares for which votes cast	I/ We assent to the resolution (FOR)	I/ We dissent to the resolution (AGAINST)
1.	Alteration of Object Clause in the Memorandum of Association of the Company			

Place:

Date:

Signature of the Shareholder

Last date for receipt of Postal Ballot Form by the Scrutinizer: 30th day of March, 2020 before 5.00 P.M.

ELECTRONIC VOTING PARTICULARS

EVEN (Electronic Voting Event Number)	USER ID	PASSWORD/ PIN

Note: Please carefully read the instructions printed in the Postal Ballot Notice before exercising your vote.

INSTRUCTIONS

1. A Member desiring to exercise vote by Postal Ballot Form are requested to carefully read the instructions and submit the duly completed Postal Ballot Form to the Scrutinizer in the enclosed self-addressed postage prepaid Business Reply Envelope. Postage will be borne and paid by the Company. However, envelopes containing postal ballots, if deposited in person or sent by courier/registered/speed post at the expense of the Member, will also be accepted. Alternatively, a Member may vote through electronic mode as per the notes for voting through electronic means provided in the Postal Ballot Notice sent herewith.
2. Postal Ballot voting period will start from 01st day of March, 2020 (9.00 A.M) and will end on 30th day of March, 2020 (5:00 PM).
3. The self-addressed envelope bears the name of the Scrutinizer appointed by the Board of Directors of the Company.
4. This form should be completed and signed by the Member (as per the specimen signature registered with the Company/Registrar and Share Transfer Agent/Depository Participant). In case of joint holding, this form should be completed and signed by the first named Member and in his/her absence, by the next named Member. There will be only one Postal Ballot Form for every Folio/Beneficiary ID irrespective of the number of joint holders.
5. Consent must be accorded by placing a tick mark (√) in the column, 'I assent to the resolution', or dissent must be accorded by placing a tick mark (√) in the column, 'I dissent to the resolution'
6. The votes of a Member will be considered invalid on any of the following grounds:
 - a) if the Postal Ballot form has not been signed by or on behalf of the Member;
 - b) if the Member's signature does not tally;
 - c) if the Member has marked his / her/ its vote both for 'Assent' and also for 'Dissent' to the 'Resolution' in such a manner that the aggregate shares voted for 'Assent' and 'Dissent' exceeds total number of shares held;
 - d) if the Member has made any amendment to the resolution or imposed any condition while exercising the vote.
 - e) if the Postal Ballot Form is incomplete or incorrectly filled;
 - f) if the Postal Ballot Form is received torn or defaced or mutilated such that it is difficult for the Scrutinizer to identify either the Member or the number of votes, or whether the votes are for 'Assent' or 'Dissent', or if the signature could not be verified, or one or more of the above grounds;
 - g) if the form other than the one issued by the Company is used;
 - h) if the Postal Ballot Form, signed in a representative capacity, is not accompanied by a certified copy of the relevant authority;
 - i) if the envelope containing the Postal Ballot Form is received after the last date of voting.
7. The Company will not be responsible if the envelope containing the Postal Ballot Form is lost in transit.
8. Duly completed Postal Ballot Forms should reach the Scrutinizer on or before 5.00 p.m, on 30th day March, 2020. If any Postal Ballot Form is received after the specified date and time, it will be considered that no reply from such Member has been received.
9. Members may download the Postal Ballot Form from the Company's website www.laopala.in or seek a duplicate Postal Ballot Form, if so required. However, the duly filled in duplicate Postal Ballot Forms should reach the Scrutinizer not later than the date and time specified in Item (8) above.
10. In case of shares held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/ Authority Letter. In case of electronic voting, certified true copy of Board Resolution / Authority Letter should be mailed to the Scrutinizer at adubey87@gmail.com with a copy marked to RTA at mdpldc@yahoo.com or deposited at the registered office of the Company.
11. Members are requested NOT to send any other paper along with the Postal Ballot Form in the enclosed self-addressed postage prepaid envelopes in as much as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelopes would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
12. The voting rights of the Members for the Postal Ballot/e-voting shall be in proportion to their equity shares in the total paid up equity share capital of the Company as on 21st day of February, 2020 (cut-off date).
13. The Scrutinizer's decision on the validity of the postal ballot shall be final.
14. Only a Member entitled to vote is entitled to fill in the Postal Ballot Form and send it to the Scrutinizer, and any recipient of the Notice who has no voting right should treat the Notice as an intimation only.
